

## POLICY ON DEFERRAL OF COMMENCEMENT OF ACADEMIC PROGRAM

### Introduction

This policy outlines the conditions under which international students will be granted permission to defer commencement of their program at Eynesbury International. The policy applies to students who have received an offer of admission to commence studies at Eynesbury International but have not yet commenced studies and wish to defer their commencement until a subsequent semester.

### Approval of Deferral of Commencement

All international students requesting Deferral of Commencement of their program at Eynesbury International must notify the International Admissions Manager in writing indicating the reason for the request. Requests for Deferral of Commencement prior to commencement of studies will be approved in all cases.

Fees already paid to Eynesbury International will be held without penalty and applied to the forthcoming semester subject to any approved fees increases that may apply to the following semester. International students will be subject to any approved fee increases applicable to the following semester of commencement. Students who subsequently withdraw their application and do not commence studies will be refunded fees in accordance with the Refund Policy.

A revised offer letter will be forwarded to the student indicating the new commencement and completion dates and increased fees (if applicable).

### International Students

Where an international student defers the commencement of their program, Eynesbury International is required to notify Department of Immigration and Citizenship of the change of commencement and completion dates.

Where a Student Visa has already been issued, the International Admissions Manager will undertake to ensure that students are fully advised of the implications of a Deferral of Commencement on their student visa.

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| Policy Name         | Policy on Deferral of Commencement of Academic Program |
| Reference Authority |  |
| Date of Approval    |  |
| Amendments          |  |